

June 16, 2022

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:45 p.m. by Maggie Funke. Those in attendance were L. Silkwood, J. Bricker, A. Harris, J. Richie and C. Wiegand. Also present was the Director, Jeremy Staicoff, Mike - Lazerware, Brad - Lazerware, and Darlene Pingolt. 6 present, 1 absent. Quorum established.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Harris Second: Wiegand

Approve the minutes of the May 19, 2022 board meeting.
Roll call vote: Harris, aye; Wiegand, aye; Funke, aye; Bricker, aye; Silkwood, aye; Richie, aye. 6 ayes, no nays, 1 absent.
Motion carried.

CORRESPONDENCE

None

FINANCE

Motion: Silkwood Second: Bricker

Approve wages and expenditures as presented for May 2022.
Roll call vote: Silkwood, aye; Bricker, aye; Funke, aye; Harris, aye; Wiegand, aye; Richie, aye. 6 ayes, no nays, 1 absent.
Motion carried.

DIRECTOR'S REPORT**June 2022**

1. Received \$66,548.82 check for Replacement Tax from Village of East Alton.
2. Posted ads for the positions of Circulation Manager and Development & Outreach Librarian. Interviewed candidate for Circulation Manager Position on June 1. Extended employment offer on June 7. The new Circulation Manager will begin on June 21.
3. Filled out and submitted paperwork for new health, dental, and vision benefits. We are proceeding with new plans that will take effect on July 1. The cost savings to the library due to this switch is over \$12,500 for the upcoming fiscal year with current FT staff.
4. Signed and submitted ACH Information Validation Form to Madison County Treasurer's Office.
5. Visited local businesses with Becky to promote the library and upcoming Summer Reading Program.
6. Met with Lazerware on May 26 regarding contracting them for tech services and updating staff and patron computers. Proposals are included in Board packets and a presentation will be given at the Board meeting.
7. Worked Summer Reading Kick Off Party at Wood River Public Library on June 2. The event was a huge success as over 100 people attended. We met with numerous East Alton residents and handed out a large quantity of brochures marketing events at our library.
8. Provided staff with mandatory State of Illinois Sexual Harassment Prevention Training.
9. Drafted Board Meeting Schedule ordinance (Ordinance 2022-01). Copy is included in Board Packets.
10. Evaluated adding notary services to the library. Two staff members are interested in becoming notaries here.
11. Had preliminary discussion with Fire Chief Timothy Quigley regarding a Children Fire Safety Literacy Reading and Discussion program at the library.

YOUTH SERVICES REPORT

June 8, 2022

There will be no SWAYS meeting for the month of June.

Beanstack is up and running. I sent press releases to RiverBender and Alton Telegraph. I've printed half sheets, flyers and bookmarks. We have a few registered for the summer reading challenge, but need a lot more.

Checkers Library TV is up and running, with a few glitches. This is a weekly educational/entertainment program, which includes art projects and science experiments, as well as story time and music, etc. Patrons can use the link on our webpage to pull up the weekly show.

I've noticed an upward trend in the requests for children's books, as well as more children in the library. Numbers hopefully will steadily increase. Outdoor programs begin on June 25th at 10:00 A.M. with Mad Science. Fingers crossed for good weather, although the show could be safely brought indoors.

Respectfully submitted by Becky Retzer.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

Motion: Harris Second: Silkwood

Set Public Hearing for Combined Budget & Appropriation Ordinance.
Roll call vote: Harris, aye; Silkwood, aye; Richie, aye; Bricker, aye; Funke, aye; Wiegand, aye. 6 ayes, no nays, 1 absent.
Motion carried.

Motion: Harris Second: Silkwood

Set meeting dates for FY23 (Ordinance 2022-01)
Roll call vote: Harris, aye; Silkwood, aye; Richie, aye; Bricker, aye; Funke, aye; Wiegand, aye. 6 ayes, no nays, 1 absent.
Motion carried.

Motion: Richie Second: Bricker

Approve Lazerware Proposal

Roll call vote: Richie, aye; Bricker, aye; Silkwood, aye; Wiegand, aye; Funke, aye; Harris, aye. 6 ayes, no nays, 1 absent.

Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:11 pm.