

September 18, 2025

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 PM. Those in attendance were J. Richie, J. Bricker, L. Timmins, and T. Feezel. Also present was Jeremy Staicoff, Director. 5 present, 2 absent. Quorum established.

CORRECTIONS

None

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Richie

Second: Timmins

Approve August 2025 Board Minutes

Roll call vote: Funke, aye; Richie, aye; Bricker, aye; Timmins, aye; Feezel, aye. 5 ayes, 0 nays, 2 absent.

Motion carried.

CORRESPONDENCE

None

NOTES

J. Buttry arrived at 5:50.

A. Davidson arrived at 6:05 PM.

FINANCE REPORT

Motion: Timmins

Second: Buttry

Approve Expenditures & Wages for August 2025

Roll call vote: Funke, aye; Richie, aye; Bricker, aye; Buttry, aye; Timmins, aye; Feezel, aye. 6 ayes, 0 nays, 1 absent.

Motion carried.

DIRECTOR'S REPORT

Director's Report

1. Renewed our certificates of deposit through our bank.
2. Our Annual Financial Report for the State of IL was submitted to the IL Comptroller's Office. It was accepted.

3. Met with members from Roxana School District about high school volunteers working in the library for service hours. Liability details are currently being worked out.
4. Devin and Hannah represented the library at East Alton's 30th Annual "Soapbox Race of Fun"
5. Adam continues to help improve our library building through his work. Recent examples include adding lighting for patrons in low light areas and working with GRP Wegman to try to fix our outdoor parking lot lighting.
6. My efforts to switch out our phone system hit an obstacle with our current security/fire monitoring panel system. A full phone switch would require a security panel upgrade as well, which the cost at this time is prohibitive.
7. Security cameras are still being worked on. Lazerware, our tech support vendor, now no longer offers cameras, so I am reaching out to area directors to see who they go through for this equipment/service.
8. We had a staff meeting on Sept. 4 going over upcoming fall programming needs and circulation desk procedures.

Youth Services Report

1. On Aug 21 we had Storytime. 17 patrons attended. We read two books about dalmatians and then made our own dalmatians as the craft.
2. Aug 22, we had four newfoundlands, including Maui, come in for a Therapy Dog Bonanza! 40 patrons attended.
3. Maui came in for his monthly visit on Aug 25. 15 patrons came to read to him/give him some cuddles that were well enjoyed.
4. Lego Club on Aug 28 had 5 patrons attend! Their creations are displayed in the case by the front door.
5. Storytime on Sep 4 had 17 patrons attend! We read two stories about wildlife and then made a fox craft!
6. On Sep 6, Devin and I went to the Soapbox Derby. We handed out newsletters, event flyers, had coloring pages for children to color, and gave library information to those who came up and also answered any questions they had.
7. I went to the SWAYS meeting on Sep 10. We talked about Summer Reading, Reaching Forward South, and iRead. Everyone had successful summer programs and I wrote down some of the programs that other libraries had to see if we might try some of them!

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting adjourned at 6:13 PM.