

January 17, 2019

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:47 p.m. by Maggie Funke at the library. Those in attendance were C. Wiegand, J. Richie, J. Bricker, A. Harris, and S. Hierman.

Also present was the Director, Richard Chartrand.

L. Silkwood entered the meeting at 5:54PM, just before the Approval of Wages and expenditures for December 2018.

6 present, 1 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

**Motion: Hierman Second: Wiegand**

Approve the minutes of the December 20, 2018 board meeting.

Roll call vote: Hierman, aye; Wiegand, aye; Richie, aye; Harris, aye; Funke, aye; Bricker, aye. 6 ayes, no nays, 1 absent.

Motion carried.

## CORRESPONDENCE

- **Thank You card for the Board**
- **Illinois State Library Certification (4 pages)**

## FINANCE

**Motion: Bricker Second: Harris**

Approve wages and expenditures for December 2018.

Roll call vote: Bricker, aye; Harris, aye; Richie, aye; Wiegand, aye; Hierman, aye; Funke, aye; Silkwood, aye. 7 ayes, no nays, 0 absent.

Motion carried.

## DIRECTOR'S REPORT

1. The AFR will be ready for the board meeting. After contacting the Comptroller's Office, we were granted an extension. I spent two hours with Myron Thompson CPA and we have a direction to complete it.
2. The Certification of Ballot, along with supporting documentation, was filed with the County Clerk's Office on January 4, 2019.
3. The Fire/Burglar Alarm needed to be replaced. This was the original unit installed in 1995.
4. The Per Capita Grant was completed and electronically submitted to the State Library.
5. I would like to thank Darlene and Natalie for doing such a great job during my illness.
6. Income tax service will start in February.
7. There is a library Trustee workshop scheduled for March 9, 2019 at the State Library in Springfield. The notice is included in the board packet.

## YOUTH SERVICES REPORT

January 2019

**The themes for December story times were reindeers, Christmas & nativities, and gingerbread houses. Coordinating crafts were reindeer ornaments, gnome ornaments, nativity door hangers, and gingerbread craft/treat boxes. The children enjoyed making the special ornaments to hang upon their trees at home.**

**At our Christmas party we made the gingerbread treat boxes in which I filled up with goodies for them to take home. Around 16 children and parents attended the party. Christmas cookies, goodies, and other refreshments were shared and served.**

**My family movie night was very popular. The classic "Polar Express" was our special Christmas movie. I served them with hot chocolate and cookies. They each had to turn in their Polar Express "ticket" to enter**

movie land and receive the refreshments. If they believed, each child received a bell just like in the movie. The event was charming, and each child believed! I am attaching a polar express tickets for you to view. Next month I will be showing Frosty and Frosty returns per popular requests from the kids. Since my January themes involve winter, snow etc., these movies are appropriate.

SWAYS was held at the Six Mile Regional Library in Granite City. Each of us shared our top ten children's books for the year. This is a good way to keep in touch with other youth services personnel's acquisitions for their children's and young adult programs. After our shared lists and perusing the books, we enjoyed a Christmas potluck. Next month the SWAYS meeting is in New Athens. Submitted by Maury Reynolds.

**DISCUSSION**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**Motion: Hierman    Second: Richie**

Approve Annual Financial Report

Roll call vote: Hierman, aye; Richie, aye; Harris, aye; Wiegand, aye; Bricker, aye; Funke, aye; Silkwood, aye. 7 ayes, no nays, 0 absent.

Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:20 pm.