

March 15, 2018

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

The regular meeting of the East Alton Public Library District board of Trustees was called to order at 5:47 p.m. by Margaret Funke at the library. Those in attendance were C. Wiegand, J. Richie, L. Silkwood, J. Bricker, S. Hierman, and A. Harris. Also present was the Director, Richard Chartrand. Darlene Pingolt entered the meeting at 6:02 p.m. 7 present, 0 absent. Quorum established.

PUBLIC COMMENTS

None

APPROVAL OF

MINUTES

Motion: Hierman Second: Wiegand

Approve the minutes of the February 15, 2018 board meeting.
Roll call vote: Hierman, aye; Wiegand, aye; Silkwood, aye; Bricker, aye; Funke, aye; Harris, aye; Richie, aye. 7 ayes, no nays, 0 absent.
Motion carried.

CORRESPONDENCE

- Letter to Richard from Mark Hale (EA Patron)

FINANCE

Motion: Hierman Second: Silkwood

Approve wages and expenditures as presented for February 2018.
Roll call vote: Hierman, aye; Silkwood, aye; Richie, aye; Bricker, aye; Harris, aye; Funke, aye; Wiegand, aye. 7 ayes, no nays, 0 absent.
Motion carried.

DIRECTOR'S REPORT

1. Volunteer Hours:
 - Will 63
 - Rich 55.5
2. Under “New Business” is the hiring of Tabitha Agney as Clerk I. Tabitha is a graduate of Blackburn College and lives in Wood River. Tabitha is scheduled approximately twenty hours per week at \$9.25 per hour.
3. Darlene had training on QuickBooks Online on March 6, 2018. We are still experimenting with payroll. One thing is certain, paying the 15th and the last banking day will not work.
4. The 2016 Per Capita Grants are starting to be paid by the Comptroller’s Office.
5. The 2017 IMRF statement for the District is included in the board packet.
6. The Dystart Law Firm rented the meeting room on March 8th.
7. Will is going to be moving to Springfield in a few months once the court approves the transition plan.
8. The tax service seems to be going gangbusters. There are still crowds and people waiting at the door in the morning before we open.

YOUTH SERVICES REPORT

March 2018

Story time themes for February were groundhogs, polar bears, Valentine’s, tea parties, and pirates. Coordinating crafts were ground hog masks; polar bear snow globes; Valentine heart charm bracelets (girls) & Valentine mustache frames (boys); tea party cups, plates, & placemats; and pirate hats & eye patches. Family movie night for February was “Gnomeo & Juliet”. Great turnout for the Valentine’s movie. Sixteen were in attendance. Valentine drinks, chips, & cookies were served. Our story time Valentine’s party had special cards and treats including, stickers, cups, pencils, erasers, and refreshments.

I was invited to read at Toddle Towne pre-school this month to celebrate vocation day. There were 15 students in attendance. I brought various

themed books with coordinating stuffed animals. Each child enjoyed holding a story book character. For their special treat I distributed “I love my library” bracelets. Toddle Towne is a very nice facility, and the staff and children are always respectful. It is a special privilege to visit their facility and read to the children.

The SWAYS meeting for February was at the Six Mile Regional Library District in Granite City. Teen services and programming ideas were discussed. Some have difficulty getting teens to come to programs. Round table discussion ideas were shared: game nights, book clubs, college readiness programs, gaming tournaments, Wii gaming, poetry night, ACT/SAT testing, and invite SIUE speakers/SIUE scholarship writing. Some of the ideas shared are programs currently in use with the youth services teen programs at their libraries. Submitted by Maury Reynolds.

OLD BUSINESS

None

NEW BUSINESS

Motion: Harris **Second: Richie**

Suspend the payroll policy for pay check disbursement being on the 15th and last banking day.

Roll call vote: Harris, aye; Richie, aye; Silkwood, aye; Bricker, aye; Hierman, aye; Funke, aye; Wiegand, aye. 7 ayes, no nays, 0 absent.
Motion carried.

Motion: Wiegand **Second: Silkwood**

Approve the hiring of Tabitha Agney for approximately 20 hours a week at \$9.25 per hour.

Roll call vote: Wiegand, aye; Silkwood, aye; Richie, aye; Bricker, aye; Harris, aye; Funke, aye; Hierman, aye. 7 ayes, no nays, 0 absent.
Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:17 pm.