

March 16, 2023

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 p.m. Those in attendance were L. Silkwood, J. Bricker, S. Hierman, J. Richie, C. Wiegand, and M. Funke. Also present was Jeremy Staicoff, Director. 6 present, 1 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

### **Motion: Silkwood Second: Wiegand**

Approve the minutes of the February 2023 board meeting.  
Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.  
Motion carried.

## CORRESPONDENCE

None

## NOTES

None

**FINANCE**

**Motion: Bricker Second: Wiegand**

Approve expenditures & wages as presented for February 2023.

Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.

Motion carried.

**DIRECTOR'S REPORT  
March 2023**

1. Submitted enrollment form and accompanying materials to The Illinois Funds to create account for the library.
2. Submitted enrollment materials and accompanying follow-up information to Illinois Treasurer's office for ePAY program.
3. Worked with library staff on setup for Feb. 25 mini-golf event.
4. Team of library staff took part in East Alton Park & Rec's Trivia Night on Feb. 25. Over 20 teams participated and the Library came in 3rd place (tied for 2nd, lost tiebreaker).
5. Worked with Kelli Decker from Eastwood to setup offering storytime/programming services at Eastwood school. Officially began these offerings on March 2.
6. Completed SHARE 'Barcoding Refresher Training' to renew barcoding credentials in Polaris system.
7. Met with Lydia and Devin to begin planning for 2023 Summer Reading Program.
8. Received full donation of paint in different colors (green, blue, orange, yellow) for painting of some accent walls and columns in library.
9. All of our appointments for the AARP tax services are filled. The program has gone smoothly so far.

**YOUTH SERVICES REPORT  
February/March 2023**

1. The Valentine's hearts were well loved. This month's activity is a Book Madness bracket.

2. I started visiting Eastwood Elementary for story times. The kindergarteners I read to had a great time. A few even came to Lego Club that evening.
3. Lego Club has finally begun to attract more kids. I have a few families that come, though not the same weeks.
4. One teen came in for Tiny Art Night. She had a lot of fun and said that she will try to bring friends to the next art program. Her piece is currently displayed by the cash register.
5. Story Time this month brought in a couple more people. Despite the craft not working as planned, everyone seemed to have a good time.
6. I finally found someone who may be able to come in for a once a month Read to a Dog program. I am currently working with her to find a day and time that works.
7. March SWAYS discussed plans for a fall Youth Services conference beginning next year as well as a brief discussion on book challenges to be discussed further in a future meeting.

## **Development & Outreach Librarian Report February/March 2023**

1. Our Crafternoons continue to be a hit. Our Valentine's Day Charcuterie program had 23 people in attendance and received rave reviews from attendees. We also filled up our registration list for the March Crafternoon within one day of the Newsletter going live.
2. We launched the East Alton Library Seed Collective on March 1. Our Facebook post was shared 28 times in several local groups and viewed by 3,529 users so far. We have had several patrons come in to use the service already, and I have no doubt that as gardening season gets closer, we will have more coming in.
3. Mini Golf was a smashing success! We had 56 attendees come out and bring their families to play our 9 golf courses. I cannot thank staff enough for the amount of effort and creativity they put into designing their courses. It was truly a team effort and their hard work paid off.
4. The Observational Astronomy program with SIUE had 21 attendees. We are partnering with SIUE again on April 11 for a program on the history of the Wood River refinery.

5. Our programs with SIUE began last month with Chair Yoga. We have had 3 registered attendees at each session.
6. Family Game Day had 4 participants.
7. Our Half Day Movie had 13 attendees and enjoyed fresh popcorn and snacks with the movie. We are hosting another Half Day Movie on March 31.
8. Began creating Reading Dragons & Friends cards for Summer Reading and next year's program. Also created a special card for Easter.
9. Began creating the April newsletter.
10. Added upcoming events to our website. Also added new options on our Resource page, including the Reading Dragons and the Seed Collective.
11. Created a plethora of social media posts including: Valentine's Day Charcuterie Program/Attendee Photos, Storytime: Dogs, Storytime Participants, Happy Valentine's Day, Family Game Day, Teen Advisory Board, Illinois Libraries Present: The Weird & Wonderful World with Mary Roach, Lego Club, Valentine's Storytime, Observational Astronomy, Closed for President's Day, Half Day Movie, Family Library Mini Golf, Half Day Movie: Popcorn Popping Video, Library Mini Golf Course Photos, Chair Yoga, February's New Books, March Newsletter, Mario Kart Tournament, Tiny Art Night, East Alton Library Seed Collective Announcement, Savvy Caregiver Series, Storytime: St. Patrick's Day, Book Club, March Book Madness Display, Teen Book Club.

**DISCUSSION**

None

**OLD BUSINESS**

**Motion:**                      **Second:**

StraightUp Solar Proposal.  
No vote.

**NEW BUSINESS**

None

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:49 pm.

