

January 16, 2020

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:53 p.m. by Margaret Funke at the library. Those in attendance were C. Wiegand, J. Richie, A. Harris, S. Hierman and J. Bricker.  
Also present was the Director, Richard Chartrand.  
6 present, 1 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

### **Motion: Hierman Second: Wiegand**

Approve the minutes of the December 19, 2019 board meeting.  
Roll call vote: Hierman, aye; Wiegand, aye; Harris, aye; Richie, aye; Bricker, aye; Funke, aye. 6 ayes, no nays, 1 absent.  
Motion carried.

## CORRESPONDENCE

- **IMRF Statement of Open Accelerated Payment Invoices**
- **(2 Pages) Bill that would require all Elected and Appointed Officials to wear body cameras**

## FINANCE

### **Motion: Wiegand Second: Richie**

Approve wages and expenditures for December 2019.  
Roll call vote: Wiegand, aye; Richie, aye; Bricker, aye; Harris aye; Funke, aye; Hierman, aye. 6 ayes, no nays, 1 absent.  
Motion carried.

**DIRECTOR'S REPORT**

**January 2020**

1. Volunteer hours worked for December were
2. Tax Service will commence on February 3, 2020. Preparers will be here on Mondays and Tuesdays, 10-2PM.
3. Maury's retirement documents were prepared on December 30, 2019 and uploaded to IMRF.
4. There was reorganization done in the Youth Services section. Some fixtures were rearranged, new kid's books marked in the computer as "New Arrivals", magazines deleted from the system, and books withdrawn. This will continue.
5. I have verified filer information with the County Clerk's Office. The notifications will go out in February.
6. The approval of the 2019 AFR is on the Agenda as "New Business".
7. Natalie has taken an inventory of the Adult Paperbacks. Over 1 book cart were deleted.
8. There is a state legislature committee that is preparing a report relating to the consolidation of units of local government. The report is due before the end of the legislature session. The primary focus is on school districts; but, all units are being studied. This is preliminary to revamping the property tax system.

9. I am now cataloging the juvenile and young adult books.

## **YOUTH SERVICES REPORT**

**Written December 19, 2019 for January 2020**

I decided to include these December activities now before my retirement. This report would normally be in the January report.

Story time activities for December were writing letters to Santa, visiting the East Alton History Museum, and celebrating our Christmas party. It was a thrill for the kids to “mail” their letters to Santa in our special, new Christmas mailbox. I told them I contacted Santa to come and pick up their special letters. Santa also told me that he would deliver letters from him to them and place in our mailbox. The kids were so excited to receive a response. I have included a couple samples of his letters in the correspondence file.

Our field trip to visit the museum and see the tree we decorated was a small group. Unfortunately, about 8 of my group couldn't make it due to transportation problems or illness. It was still a lot of fun to view our town's history. They were excited to also visit with Santa, enjoy the refreshments, and tour all the displays. The stockings that were given to them from the museum were received with joy. It was a special surprise for them. The decorations and displays throughout the museum were fantastic.

An additional craft made was a foam gingerbread mug ornament. It went well with our gingerbread theme for our party day. I gave each child a plastic gingerbread mug with hot chocolate packets and goodie bags. Since the parents have been so special and helpful to me, the mugs in the decorated display case were given to them. Our parties always generate a lot of activity! Refreshments and small gifts were shared. This was a memorable event for me.

Family movie night was canceled due to the snowy weather.

SWAYS meeting was at the Cahokia Public Library. Our annual top ten list of children's or young adult's books were shared and discussed.

Submitted by Maury Reynolds

**DISCUSSION**

**None**

**OLD BUSINESS**

None

**NEW BUSINESS**

**Motion: Hierman Second: Richie**

Approve the Annual Financial Report (AFR)

Roll call vote: Hierman, aye; Richie, aye; Bricker, aye; Harris aye;

Funke, aye; Wiegand, aye. 6 ayes, no nays, 1 absent.

Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:27 pm.