

November 17, 2022

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:50 p.m. Those in attendance were C. Wiegand, S. Hierman, J. Richie, J. Bricker, L. Silkwood, and A. Harris. Also present was the Director, Jeremy Staicoff. 7 present, 0 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

**Motion: Silkwood Second: Wiegand**

Approve the minutes of the October 20, 2022 board meeting. Roll call vote: Silkwood, aye; Wiegand, aye; Bricker, aye; Hierman, aye; Richie, aye; Harris, aye; Funke, aye. 7 ayes, 0 nays, 0 absent. Motion carried.

## CORRESPONDENCE

“Currents”—Riverbend Magazine

## NOTES

None:

**FINANCE**

**Motion: Harris Second: Wiegand**

Approve wages and expenditures as presented for October 2022.

Roll call vote: Harris, aye; Wiegand, aye; Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Funke, aye. 7 ayes, 0 nays, 0 absent.

Motion carried.

**DIRECTOR'S REPORT  
November 2022**

1. Spoke to East Alton City Council on October 17 about library and service/program offerings. Handed out promotional newsletters to all attendees.
2. East Alton Fire Department came out on October 22 and provided a Fire Safety Month program for children and families.
3. Library took part in EA Halloween Parade on October 27. We handed out candy and promoted the Reading Dragons program by handing out 200 cards made special for the event.
4. Karla's notary stamp arrived and we are officially offering notary services at the library.
5. Put together Library Trustee election packets for those running in 2023 Consolidated Election.
6. The War Horse historical marker commemoration ceremony took place on November 5. Blue Ice Creamery donated hot chocolate and cups for the event.
7. Delivered and filed Levy Ordinance 2022-03 and Truth-In-Taxation Certificate of Compliance with the Madison County, County Clerk's Office.
8. We have checked out three mobile devices (1 of each type) so far as part of our grant-funded mobile device offerings program.

**YOUTH SERVICES REPORT  
October/November 2022**

1. The coffee filter ghosts were a great success with 17 children participating.
2. November's passive program is a dinosaur egg hunt. When children find an egg, they read the fact to circulation staff and get a sticker. They then get to re-hide the egg.
3. Halloween story time was also a success with four children in attendance.
4. There have been two Lego Club sessions, the first of which has 7 kids. One family returned for the second one and plan on continuing to participate.

5. T-Rex Tea party is scheduled for the 19<sup>th</sup> in honor of Dinovember. As of writing this, three children are registered.
6. The second Teen Maker Monday is scheduled for the 21<sup>st</sup>. This month teens will paint a bookend to represent their favorite book. These will then be used for the shelf in the teen section.
7. Also, in an attempt to make the teen section more welcoming, I have contacted the art teacher at EAWR High School to ask if any students would be interested in donating artwork for this section.
8. The SWAYS Summer Reading performer showcase was on November 5 where I scheduled two performers for our 2023 program and received contact info for a few more.
9. The November SWAYS meeting was a few days later on November 9.

## **Development & Outreach Librarian Report November 2022**

1. Contacted the SIUE Educational Outreach department. Starting in February, we will have a Sit to Stand Chair Yoga class held here on Wednesdays from 10-11am. On March 9 we will have Dr. Foster in for a class on Observational Astronomy and on April 11 we will have a lecture on the history of the Wood River Refinery. They will also provide children's programming opportunities during the summer.
2. We participated in the Halloween Parade. In addition to candy, we gave out 200 Reading Dragons & Friends cards. It was so exciting to hear the kids yelling for "dragons!"
3. Our Adult Crafternoon had 12 registrants. We are making two Christmas Card designs.
4. Book Club had 5 attendees. There has been increasing interest in this program, with even more book pickups than last month.
5. The Library Crawl drew in 64 library users from around the area. We had three patrons return their logs and be entered into a drawing for a prize, which was a coffee mug & Germania Brew Haus gift card.
6. Our contact at the school district let us know that Eastwood Elementary will promote the Reading Dragons to parents via Class Dojo.

7. The Reading Dragons have been a hit with local children. We have had many parents mention how excited their kids are for the program. So far, 35 paper copies have been picked up and 20 registered users are participating on Beanstack.
8. Our Hallow-Read Reading Challenge had 23 active participants. We had 12 reading logs returned.
9. I participated in the Reaching Forward South October meeting as a committee member. We have begun searching for sponsors and session leaders within the library community.
10. Began work on the Seed Library. This included creating graphics for the two binders, a master list of seeds, the seed catalog template, seed labels, how-to information for staff and patrons and the patron checkout form.
11. Created a new DVD section within the Media Room.
12. New signage is located throughout the building, including labels for the New Fiction & Nonfiction, Computer Lab, Media Room, and Graphic Novels.
13. Assisted in relocating our Graphic Novels section. The two separate sections located along the very back wall have been moved up and forward near the magazines. This is a higher traffic area and we have had several patrons compliment the new location. We have also created a New Graphic Novels section in this area.
14. Updated our website with new programs and events.
15. I purchased lots of new nonfiction, new fiction, graphic novels, and DVDs.
16. Attended the City Council meeting with Jeremy.
17. Our Facebook posts for the month include: Lego Club Group Photo, Christmas Cards, Book Club, Halloween Story Time, Parade Announcement, Parade Group Photos, National Cat Day, Happy Halloween, ILP: Caitlin Doughty, Maker Monday: Teen DIY, Happy Veterans Day, Library Crawl Passport Returns, Reading Dragons & Friends Celebrate Movember, Special Reading Dragons Card: Mustachio, T-Rex Tea Party, T-Rex Tea Party Etiquette, Coloring & Coffee, and Fall Window Art.

**DISCUSSION**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**None**

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:20 pm.