

January 19, 2023

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 p.m. Those in attendance were C. Wiegand, S. Hierman, J. Richie, J. Bricker, L. Silkwood, and J. Bricker. Also present was Jeremy Staicoff, Director. 6 present, 1 absent. Quorum established.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Silkwood Second: Wiegand

Approve the minutes of the December 15, 2022 board meeting. Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Funke, aye. 6 ayes, 0 nays, 1 absent. Motion carried.

CORRESPONDENCE

None

NOTES

None

FINANCE

Motion: Hierman Second: Bricker

Approve wages and expenditures as presented for December 2022.

Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.

Motion carried.

DIRECTOR'S REPORT**January 2023**

1. Completed the ILLINET Interlibrary Loan and Reciprocal Borrowing Statistical Survey (a State of IL requirement).
2. Completed our Annual Library Certification as required by the State of Illinois to maintain our library system membership.
3. Held a potluck for staff on January 5. It was well received and a lot of fun.
4. Submitted Statement of Economic Interest filer list to Madison County.
5. Submitted 2022 Levy Confirmation to Madison County Clerk's Office.
6. Delivered and filed Certification of Ballot and Statement of Candidacy paperwork to Madison County Clerk's Office.
7. Met with Jeff from AARP to go over the upcoming tax season and our library's participation. We will begin taking appointments on January 17. Services will begin on February 6.

YOUTH SERVICES REPORT**December 2022/January 2023**

1. Winter Bingo had 4 attendees and was well enjoyed.
2. The most recent Lego Club brought in some new faces and the usual family has been checking to make sure the program continues. I have decided to keep this program for now.
3. Story time has been moved to mornings to try and draw more toddlers and preschoolers. The first one had no one show up. I will continue holding it in the mornings for a few months to give people the chance to know about the program.
4. I attended the January SWAYS meeting in Glen Carbon where we discussed crafts and programming ideas for Summer Reading.
5. I have begun planning a new layout for both the teen area and the overall children's area.

Development & Outreach Librarian Report December 2022

1. Launched the All the Feels: Winter Reading Challenge. We have 10 patrons currently participating. As of 1/12, participants have logged almost 800 minutes of reading!
2. The Poke A Tree had over 125 participants through December. Patrons who participated had the chance of winning a candy bar, fine voucher, or a Sonic drink.
3. Our upcoming Crafternoons for January & February have had huge interest! Before we had published any advertising besides our newsletter, we had almost filled both classes. Currently, we have expanded and filled our card making class for January and have almost met our 20 person limit for the Valentine's dessert charcuterie program in February.
4. Finished compiling all of the new High Mowing Seeds we were sent. The seed library catalog is over halfway done.
5. Created the January/February newsletter.
6. Our programs with SIUE will begin in February, kicking off with Chair Yoga.
7. Started planning the family library mini golf program.
8. Added new fiction/nonfiction/graphic novels and DVDs to the collection. 41 items total.
9. Assisted with the board trustee election information.
10. Created a plethora of social media posts.
11. Updated the website's mobile version so that it is easier to use.
12. Coordinated with youth services to create several new youth and family programs, including family mini golf, half day movies, and board game day.
13. Began shifting the nonfiction shelves and fiction shelves. Fiction will now be on the shelves closest to the desk. Process is almost complete.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting adjourned at 6:25 pm.