

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:45 p.m. by Maggie Funke at the library. Those in attendance were J. Richie, L. Silkwood, S. Hierman, J. Bricker, A. Harris and C. Wiegand.

Also present was the Director, Jeremy Staicoff and Richard Chartrand.

7 present, 0 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

### **Motion: Harris Second: Silkwood**

Approve the minutes of the December 16, 2021 meeting.

Roll call vote: Harris, aye; Silkwood, aye; Richie, aye; Funke, aye; Bricker, aye; Hierman, aye; Wiegand, aye. 7 ayes, no nays, 0 absent.  
Motion carried.

## CORRESPONDENCE

- **Thank you card for the Board**
- **2021 Certificate of the Vote Document Approved Email**

## FINANCE

### **Motion: Hierman Second: Wiegand**

Approve wages and expenditures as presented for December 2021.

Roll call vote: Hierman, aye; Wiegand, aye; Richie, aye; Funke, aye; Silkwood, aye; Bricker, aye; Harris, aye. 7 ayes, no nays, 0 absent.  
Motion carried.

**DIRECTOR'S REPORT**  
**January 2022****Richard**

1. A tax disbursement was disbursed on December 14, 2021 in the amount of \$52,092.61
2. We have received the official 2021 Certificate of Vote Document for the 2021 election. After all this time, I don't know why they even bothered.
3. The Comptroller's Office has accepted the Annual Finance Report filing.
4. A replacement tax disbursement in the amount of \$8,798.19 was received on December 14, 2021.
5. Andy has been performing Winter roof maintenance.
6. Volunteer hours for December were 15.
7. The annual Public Library Certification was completed on January 4, 2022.
8. Resolution 2022-01 was drafted for Appointment of an IMRF Authorized Agent and was included in the Board Packets.

**Jeremy**

1. Discussed AARP tax preparation services with Jeff Rodgers. It will be an appointment based service like last year and will run from February 7, 2022 to April 15, 2022 on Mondays and Tuesdays from 10am to 2pm.
2. Per Capita Grant deadline was extended to February 15, 2022. I will make sure ours is submitted before that date.
3. I am in discussion with IHLS regarding the possibility of bringing in free Microsoft services to the library. This will ensure we have up-to-date programs for staff use.

4. As of this report, I cannot get in contact with anyone from Central Management Services regarding enrolling in health insurance and becoming the administrator on the plan.
5. Due to a variety of factors, Richard and I are considering extending his time here through February for working on the transition.

## **YOUTH SERVICES REPORT**

**January 14th, 2021**

This month's SWAYS meeting was held over ZOOM on January 12<sup>th</sup>. I was unable to attend the meeting due to a problem with the computer link.

The last Holiday reading challenge was a quick three-week challenge, running from December 13<sup>th</sup> through January 3<sup>rd</sup>. Eight children enrolled, with seven completing the challenge. Story time and craft programming has continued weekly, with a total of five children attending.

The Ingram review/new title release alerts have helped me maintain the different book and graphic novels series in the children's collection, and in looking for popular new releases. This has worked well so far.

Jeremy has given me some insights on my position as Youth Services Provider, as well as some ideas on the direction I should go moving forward, and what he would like to see happen here at the East Alton Library. More information will be forthcoming as events transpire. To begin, there is a tentative partnership in place with the Wood River Public Library for a combined summer reading program, saving both districts 50% of their programming budgets, which I consider a win-win proposal for both districts.

Submitted by Becky Retzer.

**DISCUSSION**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**Motion: Silkwood Second: Harris**

Approve Resolution 2022-01 Appointment of IMRF Authorized Agent to Jeremy Staicoff.

Roll call vote: Silkwood, aye; Harris, aye; Hierman, aye; Wiegand, aye; Bricker, aye; Funke, aye; Richie, aye. 7 ayes, no nays, 0 absent.  
Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:16 pm.