

March 18, 2021

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:50 p.m. by Maggie Funke at the library. Those in attendance were C. Wiegand, J. Richie, and L. Silkwood.

Also present was the Director, Richard Chartrand.

4 present, 3 absent. Quorum established.

*\*The February meeting of 2021 was not held.*

Jason Bricker entered the meeting at 5:55 PM.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

**Motion: Hierman Second: Wiegand**

Approve the minutes of the February 21, 2019 board meeting.

Roll call vote: Hierman, aye; Wiegand, aye; Richie, aye; Bricker, aye; Silkwood, aye. 5 ayes, no nays, 2 absent.

Motion carried.

## CORRESPONDENCE

- **Certification of 3/5 Majority Vote Form (Charlotte has to sign)**
- **FY 2020 Annual Financial Report**

## FINANCE

**Motion: Richie Second: Bricker**

Approve wages and expenditures as presented for January & February 2021.

Roll call vote: Richie, aye; Bricker, aye; Wiegand, aye; Silkwood, aye; Funke, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**Director's Report****March 2021**

1. Volunteer hours for February were 14.
2. The Annual Public Library Certification as well as the Annual Interlibrary Loan Survey were completed and uploaded to the State Library.
3. The \$500.00 reimbursement for the COVID grant was disbursed by the Comptroller's Office.
4. On February 22, there was a car fire on our parking lot. The car was totaled. No one was injured.
5. All of our available appointments for tax service were filled by February 23.
6. The Juvenile paperback section was inventoried. Many items were withdrawn and not deleted from the database.
7. The Per Capita Grant was submitted to the State Library on March 10, 2021. It is currently in review.
8. We were given 100 bags, hand sanitizer, bookmarks, and information sheets to distribute to patrons checking out items.
9. A disbursement of \$3.52 in Mobile Home Tax was distributed.
10. A copy of the AFR was given to the Board Treasurer. Approval of the AFR is on the agenda as "New Business".
11. Hopefully, we can have the Board Reorganization Meeting during the normal April meeting.

**YOUTH SERVICES REPORT****March 12, 2021**

The March SWAYS meeting was accomplished on March 11, 2021 using ZOOM.

Today's meeting was mainly a discussion of Summer Reading programs at the various libraries. Mostly, libraries are using a mix of outdoor and virtual activities. To date, one part of the programming schedule has been filled with Checkers Library TV, for which there will be a link on our

website and/or Facebook page. This is a weekly educational program which I previewed and found very enjoyable (for children aged up to 3<sup>rd</sup> or 4<sup>th</sup> grade).

Beanstack is being set up. I'm not positive I will have it ready by the proposed installation finish date, schedule for April 12<sup>th</sup>, but it definitely will be ready for the summer reading challenge. The process has been a little more difficult than I anticipated, but it is coming along. The Summer Reading Challenge will be from June 7<sup>th</sup> through July 16<sup>th</sup>.

I am still waiting for reimbursement from the Illinois State Library for the Back to Books Grant purchases which have been finalized.

Respectfully submitted by Becky Retzer.

**DISCUSSION**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**Motion: Richie Second: Silkwood**

Approve the 2020 AFR.

Roll call vote: Richie, aye; Silkwood, aye; Wiegand, aye; Bricker, aye; Funke, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:14 pm.