

July 21, 2022

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## **PUBLIC HEARING - COMBINED BUDGET & APPROPRIATION ORDINANCE.**

The Vice President, Loretta Silkwood, convened the hearing for the Combined Budget & Appropriation Ordinance (2022-02) at 5:15 PM. Those in attendance were Loretta Silkwood, Sally Hierman, Judith Richie, Jason Bricker, Adam Harris and Jeremy Staicoff.

No one from the public attended. Adjourned at 5:45 PM.

### **CALL TO ORDER**

Loretta Silkwood called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 p.m.

Those in attendance were L. Silkwood, J. Bricker, A. Harris, J. Richie and S. Hierman.

Also present was the Director, Jeremy Staicoff.

5 present, 2 absent. Quorum established.

### **PUBLIC COMMENTS**

**None**

### **APPROVAL OF MINUTES**

**Motion: Harris Second: Richie**

Approve the minutes of the June 16, 2022 board meeting.

Roll call vote: Harris, aye; Richie, aye; Bricker, aye; Hierman, aye; Silkwood, aye. 5 ayes, no nays, 2 absent.

Motion carried.

### **CORRESPONDENCE**

- **Bankruptcy Notice from East Alton Patron to absolve library debt**

### **FINANCE**

**Motion: Hierman Second: Harris**

Approve wages and expenditures as presented for June 2022.

Roll call vote: Hierman, aye; Harris, aye; Silkwood, aye; Bricker, aye; Richie, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**DIRECTOR'S REPORT****July 2022**

- 1.
2. Officially changed the Shelver position to Library Assistant, effective July 1, for current circulation staff.
3. Staff not receiving IMRF was enrolled effective July 1.
4. Signed agreement with Lazerware to move forward with their company as our tech services provider. This agreement was made effective on July 1.
5. Entered into agreement with Envisionware to receive PC Reservation and printing management services for patron PCs.
6. Applied with STAR Library Network to receive solar eclipse viewing glasses for 2023 annular eclipse.
7. Received Funding Commitment Decision Letter from ECF on June 30. We will officially be receiving the funding for patron-use Chromebooks, iPads, and mobile hotspots (12 each). The overall value of these products/services is \$21,945.88.
8. Received FY22 Per Capita Grant Award Letter from IL Secretary of State. The library will be receiving \$13,881.23 from this grant.
9. Our staff computers, patron computers, and network have received the approved equipment upgrades. PC Reservation and the print management software is also installed and live.
10. Began talks with an employee at Wieland regarding their company donating funds for an online eBooks platform for the library as part of their community outreach program. These talks were facilitated by our new Circulation Manager, Chris.
11. Started work on the Illinois Public Library Annual Report (IPLAR).
12. Secured a donation of paint for future projects in the nonprint room and children's areas. The paint is valued at \$400 and there is no time limit on when to obtain/use it.
13. Worked out details with Fire Chief Timothy Quigley regarding a Children Fire Safety Literacy Reading and Discussion program at the library. We will be hosting this program on August 4.

14. Drafted Resolution 2022-02 for the Building Levy. Copy is included in Board Packets.

## **YOUTH SERVICES REPORT**

**July 13, 2022**

There was no SWAYS meeting last month. The next is scheduled for September 7, 2022.

The Summer Reading Program has come to a close. The attendance was wonderful for some categories, and almost non-existent for others. The total attendance between the Kick-Off Party, programs, performers, and Grand Finale party was 738. The East Alton reading challenge had nine completions, split evenly between pre-K children and 6-11 children. There were four adults who also were awarded gifts in the adult challenge. The program ended with a swim party attended by @35 patrons from East Alton and Wood River. There is one more performance, which was cancelled earlier in the summer. This performance by Sheltered Reality is scheduled for July 20<sup>th</sup> at the Round House. I learned so much by collaborating with the Wood River Public Library this year, I feel confident we will have a successful program next year.

I have plans to promote Shark Week (last week in July). I have a children's story time book and craft project selected. I also have an adult craft to finish out the week on Friday. We have 3-4 patrons who have expressed interest in continuing a crafts event at the library. I have posted a question to patrons on a Facebook post, asking which day of the week/time of day would be best for this program. I plan to resume regular story time programs in September on Wednesdays at 4:00 PM. I have had several patrons tell me also, that they miss the virtual story time videos. Therefore, I plan to resume those as well, beginning in September.

We have arranged for a firefighter from the East Alton Fire Department to speak with local children on Thursday, August 4<sup>th</sup>. This is done through grant money extended to the fire department for community outreach. I was tasked with selecting the books for the firefighter to read. We are really looking forward to this public event.

Renegade Gardens will be coming to the Library in October, to present and visit with patrons. This event was postponed from the Summer Reading Program, due to lack of attendance on weeknights. I would like to make this a Saturday morning or afternoon event.

Respectfully submitted by Becky Retzer.

**DISCUSSION**

None

**OLD BUSINESS**

**Motion: Richie Second: Harris**

Combined Budget & Appropriation Ordinance (2022-02)

Roll call vote: Richie, aye; Harris, aye; Silkwood, aye; Bricker, aye; Hierman, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**NEW BUSINESS**

**Motion: Hierman Second: Bricker**

Building Levy Resolution.

Roll call vote: Hierman, aye; Bricker, aye; Richie, aye; Harris, aye; Silkwood, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**Motion: Harris Second: Bricker**

Director Review / Compensation

Roll call vote: Harris, aye; Bricker, aye; Richie, aye; Silkwood, aye; Hierman, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**Motion: Hierman Second: Richie**

Approve War Horse Memorial Sign and Brickwork Project

Roll call vote: Hierman, aye; Richie, aye; Silkwood, aye; Harris, aye; Bricker, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:43 pm.