

January 21, 2021

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:45 p.m. by Maggie Funke at the library. Those in attendance were C. Wiegand, J. Richie, S. Hierman, A. Harris and L. Silkwood.

Also present was the Director, Richard Chartrand and Sky Richie (Judy's dog).

6 present, 1 absent. Quorum established.

**The November meeting of 2020 was not held.*

**The December meeting of 2020 was not held.*

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Wiegand Second: Silkwood

Approve the minutes of the October 15th, 2020 meeting.

Roll call vote: Wiegand, aye; Silkwood, aye; Hierman, aye; Richie, aye; Harris, aye; Funke, aye. 6 ayes, no nays, 1 absent.

Motion carried.

CORRESPONDENCE

None

FINANCE

Motion: Hierman Second: Wiegand

Approve wages and expenditures as presented for October, November & December 2020.

Roll call vote: Hierman, aye; Wiegand, aye; Richie, aye; Silkwood, aye; Funke, aye; Harris, aye. 6 ayes, no nays, 1 absent.

Motion carried.

DIRECTOR'S REPORT**January 2021**

1. The board meeting will be held via Zoom. It will also be recorded and posted on the website. This is a new rule imposed after we had our last Zoom meeting. Drew will email the connecting information before the board meeting.
2. The library reopened for curbside service on January 4th, 2021. We will stay at curbside service until Region 4 moves from Tier 3 to Tier 2.
3. We are in receipt of our second fraudulent unemployment claim. Due to a hacking the Illinois Department of Employment Security is inundated with fraud claims.
4. The two grants we applied for were approved. Items ordered under the Youth Services grant are arriving. The COVID grant was retroactive to July 1, 2020. This grant was closed out and is in review awaiting reimbursement.
5. I filed the Certificate of Ballot with the County Clerk's Office. Two people filed for four positions. If anyone filed as a "Write-In", I don't have that information.
6. The Statement of Economic Interest will be sent out by the Madison County Clerk's Office in March. I uploaded the information of those who currently need to file.
7. There will be no income tax service this year.
8. Our eBook consortium received a grant of \$150,000.00 to be used for eBooks. Youth Services materials will account for \$50,000.00 of the award.
9. All held materials orders have been delivered. This was a large amount at one time. I have most of them ready for processing. Natalie has been very busy processing them.
10. With the demise of Family Video, I expect we will get more video business.
11. Some of the staff are working less. We are saving money in the salary budget line.
12. The staff were given \$50.00 Walmart electronic gift cards.
13. The staff are being scheduled in two groups with alternating days. This way if one group is exposed, we still have half a staff. Thank you Darlene.
14. The adult and children collections are still being cleared of unused/outdated items.

YOUTH SERVICES REPORT

January 13, 2021

The January SWAYS meeting was accomplished on January 13, 2021 using ZOOM. The topic of discussion was Social/Emotional Learning. There was a short presentation and discussion followed.

The majority of libraries represented at the meeting are doing curbside service. Holiday activities and projects were discussed.

I have begun ordering and receiving books purchased with the Back to Books Grant. Besides books focusing on STEAM (science, technology, engineering, arts and math) topics, I have ordered biographies for younger children and new EFIC books series with a STEAM theme (mysteries). I will be submitting to the Illinois State Library for my first reimbursement this week.

After canvassing the SWAYS committee members for their opinions, the consensus was that Beanstack is a valuable/essential tool for reading challenges, and worth the cost. I will be asking for a price quote soon. From now, until the foreseeable future, I will be concentrating on making up for the time lost to COVID, so we are no inundated later.

Respectfully submitted by Becky Retzer.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting adjourned at 6:05 pm.