

November 16, 2023

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 PM. Those in attendance were M. Funke, C. Wiegand, J. Richie, and J. Bricker. Also present was Jeremy Staicoff, Director; Devin Eyster, Development & Outreach Librarian. 4 present, 3 absent. Quorum established.

CORRECTIONS

None

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Wiegand Second: Bricker
Approve October 2023 Board Minutes
Roll call vote: Bricker, aye; Richie, aye; Wiegand, aye; Funke, aye. 4 ayes, 0 nays, 3 absent.
Motion carried.

CORRESPONDENCE

None

NOTES

A. Harris arrived at 5:48 PM.
L. Silkwood arrived at 5:50 PM.

FINANCE REPORT

Motion: Harris Second: Bricker
Approve expenditures & wages as presented for October 2023
Roll call vote: Silkwood, aye; Bricker, aye; Richie, aye; Wiegand, aye; Harris, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.
Motion carried.

DIRECTOR'S REPORT

Director's Report

1. Completed required post-Annular Eclipse Survey as required by STAR Net in exchange for receiving eclipse glasses.
2. Completed SHARE Director's Survey regarding pending IHLS fee increases.
3. Library took part in East Alton Halloween Parade on October 26. We had a Jurassic Park themed float and staff dressed up as characters from the film. Children and adults alike seemed to really enjoy what we did, and we managed not to run out of candy halfway through like last year!
4. Helped administer in-library Halloween Party on October 27. We had 57 people show up to take part!
5. Our library now offers OverDrive/Libby for eBooks and eAudiobooks as of early November. A combination of patron interest and reasonable pricing encouraged our adding of this service.
6. Filed Levy Ordinance and Certificate of Compliance with Madison County Clerk's Office.
7. Completed and submitted Illinois Public Library Internet Survey as put out by the Secretary of State's Office.
8. Received settlement and intergovernmental agreement from Olin for consideration of Board passage. Copy of agreement is included in Board packets.
9. Did some work evaluating our holiday closures schedule and drafted a proposal for future schedule. Copy of proposal is included in Board packets.

Youth Services Report

1. Kids enjoyed coming in to paint rocks to look like monsters.
2. The Halloween party was very successful. Kids came in costume and enjoyed crafts and games. There were 57 total participants.
3. Maui got lots of love and attention at our Read to a Dog program.
4. I attended the three-day ILA conference in Springfield and brought back a lot of programming ideas and tips that I hope to put to good use.
5. Several ornaments have been made so far by the kids at Lego Club as well as a few extra creations for the display case.
6. The SWAYS meeting this month was held at Hayner Public Library. Because we did not have a performer

showcase this year, we discussed various performers for Summer Reading and our experiences with them.

Development & Outreach Librarian Report

1. Our Eclipse Event was held on October 14. The weather was not conducive to outside viewing, so a livestream of the eclipse was played on our big screen inside. We had 30 participants attend.
2. The 5th Annual Library Crawl took place during the month of October. We had 169 people visit us to complete the crawl. Our patrons were able to return their completed passports to enter into a drawing for a prize. We had 10 completed passports returned to us.
3. We participated in this year's Halloween Parade. Our theme was Jurassic Park. We had a very warm welcome from the parade attendees who were excited to see our dinosaurs.
4. Our Adult Crafternoon on November 4 had 13 participants. They were able to make two holiday cards. Our next session in January is almost full already!
5. Ordered new library cards with an updated design. We are expecting new cards to be in within the next month.
6. Wrapped up our Halloween reading challenge for the month of October. We had 16 people participate.
7. The Reading Dragons & Friends are having a successful second year! So far, we have had 34 children pick up paper reading logs and 6 register on Beanstack. We have several families come in at least once a week to get their cards and pick up materials while here.
8. Began creating the December newsletter and planning for December events.
9. Added upcoming events and newly added books to our website's front page.
10. Updated the website to include our newsletter for November.
11. Began creating a new winter themed logo and cover photo for Facebook to be updated on December 1.
12. Created a plethora of social media posts including: Library Closed: Columbus Day, Baby Busy Bees, Book Club, Illinois Libraries Present: Grace Lin, Pizza & Paperbacks, Halloween Party, History Museum Display, Lego Club, October Book/DVD Display, Teen Puzzle Race, Monster Rocks, September SHARE Top Requested, Letters About Literature in Illinois, Spooky Reads for October, Library Crawl Reminder, Read to Maui, April – 300 Books Before

Kindergarten, Maui Picture, Illinois Libraries Present: Maya-Camille Broussard, Mario Kart Free Play, November Newsletter, Halloween Parade Reminder, Halloween Parade Float Group Picture, Storytime, Halloween Party Group Photo, November Book Club, Spooky Storytime with Miss Becky, Fossil Dig, Happy Halloween, Super Smash Bros. Free Play, Library Crawl is Over, Fall Cover Photo Update, Card Crafternoon Group Photo, Popsicle Photo Frame DIY, Library is Closing Early: November 10, Library is Closing: Veteran's Day.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

Motion: Harris Second: Wiegand

Approve Olin Settlement Agreement

Roll call vote: Silkwood, aye; Bricker, aye; Richie, aye; Wiegand, aye; Harris, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.

Motion postponed until set special meeting on Thursday, December 14th, 2023.

Motion: Harris Second: Bricker

Approve new holiday closures with the contingency to evaluate the day after Christmas next year

Roll call vote: Silkwood, aye; Bricker, aye; Richie, aye; Wiegand, aye; Harris, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.

Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:47 PM.