

August 19, 2021

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:49 p.m. by Maggie Funke at the library. Those in attendance were J. Richie, L. Silkwood, S. Hierman, and A. Harris.

Also present was the Director, Richard Chartrand.  
5 present, 2 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

**Motion: Silkwood    Second: Harris**

Approve the minutes of the July 15, 2021 meeting.

Roll call vote: Silkwood, aye; Harris, aye; Richie, aye; Funke, aye; Hierman, aye. 5 ayes, no nays, 2 absent.

Motion carried.

## CORRESPONDENCE

- **Annual Report 2021**

## FINANCE

**Motion: Hierman    Second: Harris**

Approve wages and expenditures as presented for July 2021.

Roll call vote: Hierman, aye; Harris, aye; Richie, aye; Funke, aye; Silkwood, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**DIRECTOR'S REPORT****August 2021**

1. The Annual Workman's Comp Audit was completed and submitted to Pekin Insurance.
2. The Appropriation Ordinance and 2¢ Building and Maintenance Resolution were sent to the Telegraph for publication. A resident has taken out petitions to call to question. The petitions are due on August 21, 2021.
3. The Levy Ordinance is included in the board packet. It will need to be passed in September.
4. We are now weeding the Mystery Collection.
5. Volunteer hours for July were 20.5.
6. Under "New Business" is the transfer of \$25,000.00 from the General Fund to the Building Fund. The granting of raises on January first to comply with the minimum wage increase and granting a 50¢ per hour raise to those employees earning in excess of the minimum wage.
7. A replacement tax check in the amount of \$3,217.84 was distributed on August 10, 2021.
8. We are advertising the shelver position on our Facebook page. The I.T. position needs a salary adjustment. I don't think the \$12.00 per hour is realistic.
9. We were open 9:30AM-5:00PM for the first two weeks of August due to staff shortage.

10. The annual report is completed and ready to be signed.

## **YOUTH SERVICES REPORT**

**August 16<sup>th</sup>, 2021**

SWAYS meetings are still on hiatus for the summer.

The Summer Reading Challenges have ended. The challenge numbers were not as high as I would have liked, but I do plan on continuing with Beanstack for the foreseeable future, as there are not many alternatives. I was pleased with the hired entertainment, and the attendees enjoyed them as well. I will be using some of them again. The leftover prizes will be held over and used this winter, and again next summer.

The Children's Collection inventory continues, and I've finished the novel series', paperback collection, and chapter book collection. I've culled many children's books, and consolidated series' so they will be easier to find on the shelf. Some series were located in three different locations, which can be confusing when trying to locate something for a patron. I will continue with YA Graphic Novels and Juvenile Graphics. I plan on filling holes and adding on to series that have been neglected.

Submitted by Becky Retzer.

**DISCUSSION**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**Motion: Hierman Second: Richie**

Transfer \$25,000.00 from the General fund to the Building fund.  
Roll call vote: Hierman, aye; Richie, aye; Silkwood, aye; Harris, aye; Funke, aye. 5 ayes, no nays, 2 absent.  
Motion carried.

**Motion: Harris Second: Richie**

Approve the minimum wages increase for those employees making minimum wage and a \$.50 per hour increase for non-minimum wage employees effective January 1, 2022.  
Roll call vote: Harris, aye; Richie, aye; Hierman, aye; Funke, aye; Silwood, aye. 5 ayes, no nays, 2 absent.  
Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:20 pm.