

January 18, 2018

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

The regular meeting of the East Alton Public Library District board of Trustees was called to order at 5:46 p.m. by Margaret Funke at the library. Those in attendance were C. Wiegand, J. Richie, L. Silkwood, J. Bricker, and S. Hierman. Also present was the Director, Richard Chartrand.
6 present, 1 absent. Quorum established.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Wiegand Second: Richie

Approve the minutes of the December 21, 2017 board meeting.
Roll call vote: Wiegand, aye; Richie, aye; Silkwood, aye; Bricker, aye; Funke, aye; Hierman, aye. 6 ayes, no nays, 1 absent.
Motion carried.

CORRESPONDENCE

- United Way 'Thank You' Letter
- Authorization for Release of Employment Records sent in Error
- David Kosmen Resignation Letter
- AFR for Fiscal Year 2016 (27 Pages)
- AARP Tax-Aide Information Sheet
- AFR Penalty response email

FINANCE

Motion: Hierman Second: Silkwood

Approve wages and expenditures as presented for January 2018.
Roll call vote: Hierman, aye; Silkwood, aye; Richie, aye; Bricker, aye; Wiegand, aye; Funke, aye. 6 ayes, no nays, 1 absent.
Motion carried.

DIRECTOR'S REPORT

1. I completed the annual Illinois State Library Certification. We are an “official” public library for 2018.
2. Volunteer hours for December:
 - Will: 68
 - Rich: 37
3. The Per Capita grant was completed and electronically submitted to the State Library on January 9th.
4. David Kosmen has resigned. His last day will be January 27, 2018.
5. The list of those needing to file “Statement of Economic Interest” was transmitted to the County Clerk’s office. The filing will commence in March 2018. The County Clerk’s office will send a link via email.
6. A replacement tax check in the amount of \$9,490.55 was disbursed on January 12, 2018.
7. Karla is weeding through the application files. This is clearing out obsolete applications and clearing messes.
8. As of this writing, the accounting transition is experiencing difficulties. Hopefully I will have financial statements for the board meeting.

YOUTH SERVICES REPORT

January 2018

Story time themes for December were Letters to Santa, Reindeers, Ornaments, Christmas, gingerbread, and gingerbread houses. Coordinating crafts were writing their special letters to Santa, making candy cane reindeer antlers, painting out “mitten handprints” to make a special ornament, mouse candy cane ornament, polar express bell necklaces, and a gingerbread house picture frame ornament. All the crafts were fun and entertaining. We had a festive Christmas party. Each child brought something to share with everyone. I gave out special Rudolph the red-nosed reindeer mini-totes. This was based on the movie. In each mini-tote there were, themed treats such as rings,

bracelets, stickers, key chains, Rudolph & Friends “duckies”, and candy.

Family movie night for December was “Jim Henson’s The Christmas Toy.” This was an original movie from the 1980’s that a lot of people were unaware of this movie. I wanted to introduce this Henson spectacular to a new generation. The turn-out was exceptional (around 22). There were Christmas cookies, treats, and popcorn for refreshments.

Pat Minogue, Asst. Director with the E. Alton Parks & Rec. asked me to help coordinate the crafts and to be on hand to help in other areas for the Polar Express Party at the recreational center on Dec. 16th. I enjoy working with him and meeting new children who attend their programs. I did take pictures that were posted on Facebook. His decorations were wonderful. I helped with candy cane ornaments and polar express bell bracelets. Hot chocolate and popcorn were served while watching the classis “Polar Express” movie. Pictures with Santa were available too.

The SWAYS meeting for December was at the Cahokia Public Library. It was a duo business/Christmas party event. Discussion was on the upcoming Performer’s Showcase. Summer Reading 2018 theme is “Reading Takes You Everywhere”. We shared some of our favorite young adult and juvenile books for the past year. We shared ideas on how to increase promotion of nonfiction titles for our youth. Next month’s meeting will be at Hayner Public Library in Alton.

Submitted by Maury Reynolds.

DISCUSSION

None

NEW BUSINESS

Motion: Hierman Second: Wiegand

Approve the resignation of David Kosmen, effective January 27, 2018.
Roll call vote: Hierman, aye; Wiegand, aye; Richie, aye; Bricker, aye; Silkwood, aye; Funke, aye. 6 ayes, no nays, 1 absent.
Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:16 pm.