

February 16, 2023

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 p.m. Those in attendance were L. Silkwood, J. Bricker, S. Hierman, J. Richie, C. Wiegand, A. Harris, and M. Funke. Also present was Jeremy Staicoff, Director; Devin Eyster, Development & Outreach Librarian. 7 present, 0 absent. Quorum established.

## PUBLIC COMMENTS

StraightUp Solar Presentation

## APPROVAL OF MINUTES

### **Motion: Silkwood Second: Harris**

Approve the minutes of the January 19, 2023 board meeting. Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Harris, aye; Funke, aye. 7 ayes, 0 nays, 0 absent. Motion carried.

## CORRESPONDENCE

IDES - notices

## NOTES

None

## FINANCE

### **Motion: Bricker Second: Hierman**

Approve expenditures & wages as presented for January 2023.  
Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye; Wiegand, aye; Harris, aye; Funke, aye. 7 ayes, 0 nays, 0 absent.  
Motion carried.

## DIRECTOR'S REPORT

### **DIRECTOR'S REPORT February 2023**

1. Added our library's website and contact information to the Riverbend Growth Association Directory.
2. Met with (along with Devin) Superintendent Mario Sherrell and Director of Curriculum Kelli Decker from Eastwood School to discuss how to reach their students with library services.
3. Received notice from STARnet organization that our library is on list to receive eclipse glasses for 2023 and 2024 eclipse events.
4. Made arrangements with St. Johns Community Care to be a host site for their Savvy Caregiver program beginning mid-March.
5. Had a conversation with Amare, NFP, a non-profit that works with substance abuse recovery in the area, about possible partnership in the future.
6. Met with Steve Sommers from StraightUp Solar to go over 'Illinois Solar for All' initiative. Steve will be presenting information on this at the Feb. 16 Board meeting.
7. AARP tax-preparation began on February 6. We have filled up appointment slots for the service through March 20 as of the writing of this report.
8. Drafted Resolution 2023-01 (Designation of Illinois Funds Authorized Signer). Copy is included in Board packet.
9. Drafted policy revisions. Copy is included in Board Packet.
10. Library closed on January 25 and January 30 due to inclement weather.

## **YOUTH SERVICES REPORT**

### **December 2022/January 2023**

1. I held the first Teen Advisory Board meeting. Only one teen was in attendance, but she brought several ideas and opinions.
2. The character scavenger hunt had several participants throughout the month. For February, I have set out a station for kids to write their favorite book on a heart in honor of Valentine's Day.
3. I have moved the young adult non-fiction to the teen section and they have already begun to circulate more.
4. The February SWAYS meeting discussed ideas for story time crafts.
5. Story Time was more successful this month with 4 kids in attendance.

## **Development & Outreach Librarian Report**

### **February 2023**

1. We launched the All the Feels: Winter Reading Challenge on January 1. We had 19 patrons participate. Combined, participants logged over 3,000 minutes reading in January!
2. Tax Help has officially kicked off and we have had major interest. Dates have been filled into March.
3. Our Crafternoons for January & February had massive interest. Our January program had 15 attendees. We met our 15 person limit for the Valentine's dessert charcuterie program in February and have expanded the class twice. We now have 23 patrons registered.
4. Finished adding the new Victory Seeds shipment we received for the seed library. Our Master List of seeds has almost been completed. The East Alton Library Seed Collective has a prospective launch date of March 1.
5. Our programs with SIUE will begin this week, starting with Chair Yoga. We have had 3 registered attendees and many express interest in dropping in for sessions.
6. Planning is underway for our upcoming Library Mini Golf. There will be at least 9 golf courses (suited for all ages), most of which are book themed. Circulation staff have been a huge help by creating their own courses and props. Solid Impact Golf in Wood River has generously donated golf clubs for us to use.

7. Attended a meeting with the East Alton School District regarding outreach and services we could provide to their Pre-K through 2nd graders.
8. Shifting projects in the Adult section have come to a close. Fiction and Nonfiction have been switched. Biographies have been separated into their own section.
9. I participated in the Reaching Forward South January meeting as a committee member. We finalized speakers and presentations for the upcoming conference.
10. Created a special Valentine's Day Reading Dragons & Friends card.
11. Made new graphics and signage for the newly moved Adult sections.
12. Began creating the March newsletter.
13. Added upcoming events to our website.
14. Created a plethora of social media posts including: Martin Luther King, Jr. Day Closing, Teen Advisory Board, All the Feels: Winter Reading Challenge, Free AARP Tax-Aide, Lego Club, Storytime, Valentine's Day Charcuterie, Half Day Movie, January's New Books, Valentine's Day Card Class Group Photo, Book Club: Rescheduled, Weather Closing, Illinois Libraries Present: Kwame Alexander, Half Day Movie Preview, Chair Yoga, Valentine's Themed Storytime, Reading Dragons & Friends: Valentine's Day Card, Family Library Mini Golf, Children's Section Valentine's Bulletin Board, February Book Club, Family Game Day, February Half Day Movie, Teen Book Club, Quinn – 800 Books, SHARE's January Top Request Titles, and Mini Golf Sneak Peak.

**DISCUSSION**

Financial Instruments

**OLD BUSINESS**

None

**NEW BUSINESS**

StraightUp Solar Proposal  
Motion delayed 1 month.

**Motion: Silkwood Second: Harris**

Appointment of Illinois Funds Authorized Signer (Resolution 2023-01)  
Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye;  
Wiegand, aye; Harris, aye; Funke, aye. 7 ayes, 0 nays, 0 absent.  
Motion carried.

**Motion: Harris Second: Hierman**

Policy Revisions  
Roll call vote: Silkwood, aye; Bricker, aye; Hierman, aye; Richie, aye;  
Wiegand, aye; Harris, aye; Funke, aye. 7 ayes, 0 nays, 0 absent.  
Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:45 pm.