

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## CALL TO ORDER

The regular meeting of the East Alton Public Library District Board of Trustees was called to order at 5:45 p.m. by Maggie Funke at the library. Those in attendance were L. Silkwood, S. Hierman, J. Bricker and C. Wiegand.

Also present was the Director, Jeremy Staicoff and Richard Chartrand.

5 present, 2 absent. Quorum established.

## PUBLIC COMMENTS

None

## APPROVAL OF MINUTES

### **Motion: Wiegand Second: Silkwood**

Approve the minutes of the January 20, 2022 meeting.

Roll call vote: Wiegand, aye; Silkwood, aye; Funke, aye; Bricker, aye; Hierman, aye. 5 ayes, no nays, 2 absent.

Motion carried.

## CORRESPONDENCE

- **Richard's Retirement Card from Staff**

## FINANCE

### **Motion: Hierman Second: Bricker**

Approve wages and expenditures as presented for January and February 2022.

Roll call vote: Hierman, aye; Bricker, aye; Funke, aye; Silkwood, aye; Wiegand, aye. 5 ayes, no nays, 2 absent.

Motion carried.

**DIRECTOR'S REPORT****March 2022**

1. Received \$32,104.28 check for Replacement Tax from Village of East Alton.
2. Had discussions with Wood River Public Library about joint programming, including partnering for this summer's Summer Reading Program
3. Took part in Metro-East Public Library (MEPL) Management meeting on January 20
4. Submitted Appointment of IMRF Authorized Agent Form and created a new IMRF account
5. Had meeting with Cassandra Thompson from IHLS to discuss SHARE and services on January 25
6. Made a contact from Eastwood Elementary and went over providing programs and activities to children
7. Completed and submitted Per Capita Grant to Illinois State Library on January 28
8. Had Zoom meeting with Elizabeth from Thompson & Lengacher on February 4 to go over accounting services for library
9. Library was closed February 2, 3, and 4 due to inclement weather. Andy worked hard to prepare us to open on February 5
10. AARP Tax Service filled all February appointments by the first week of February. Services began on Monday, February 7 and we currently scheduling for March 21
11. Submitted Statement of Economic Interest filers' list to Madison County on February 9. Expect to be emailed soon regarding filling these out
12. Completed and submitted FY21 ILLINET Interlibrary Loan Statistical Survey to Illinois State Library on February 10
13. Darlene called PASS Security on February 11 to update our account and added me as an emergency contact while removing Richard
14. Will be attending the ILA Legislative Zoom Meet-Up on February 14. Admission to the event was free due to the remainder of ILA membership provided by Six Mile Regional Library District. Membership will end March 31, 2022. Renewing the membership is on the agenda as "New Business".

# YOUTH SERVICES REPORT

March 11, 2021

The virtual story-time videos have been well-received. These are available to view on Facebook as well as the library website. The next video is planned for St. Patrick’s Day, and will include a demonstration of how to make slime. There will be an in-person component to this activity, and has been promoted at Eastwood School as a “Slime-Fest”. Hopefully, we will have many students in attendance. The flyer was presented to the students using a classroom management program called “Class Dojo”. Fingers crossed!

The Juvenile Graphics collection has been weeded. Board books are remaining Juvenile category which haven’t been addressed since I began the process.

Natalie has been sprucing up the shelves with new shelf and rack tags, and signage for new Juvenile acquisitions. We’ve begun a new project to address the children (and parents) who might find it easier to find children/family videos if they were displayed in their own section of the video room. Although it will take some initial work on our part to collect, re-label and re-shelve the videos, I think this will ultimately make the library more user-friendly.

Planning for Summer Reading continues. I met last week with Holly and Erin from the Wood River Public Library. Our planned collaboration is off to a good start. East Alton Library is tasked with the Adult, K-5, and Family activities, as well as Social Media ideas for the following weekly themes: Woods, Ocean/Beaches, Space, Camping, and Parks. This will of course include a Summer Reading Challenge, which Wood River Library has already designed. It should be a fun program.

Submitted by Becky Retzer.

## DISCUSSION

None

## OLD BUSINESS

None

## NEW BUSINESS

### Motion: Silkwood Second: Hierman

Approve ILA Membership for Director

Roll call vote: Silkwood, aye; Hierman, aye; Wiegand, aye; Bricker, aye; Funke, aye. 5 ayes, no nays, 2 absent.

Motion carried.

## ADJOURNMENT

There being no further business, the meeting adjourned at 6:18 pm.